
REVIEW OF OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME FOR 2013/14

To: **Overview and Scrutiny Panel – 29 April 2014**

Main Portfolio Area: **All Portfolios**

By: **Senior Democratic Services Officer**

Classification: **Unrestricted**

Ward: **All**

Summary: **This report reviews the Overview and Scrutiny Panel work programme for 2013/14.**

For Decision

1.0 Introduction and Background

- 1.1 This report allows Members to review the Overview and Scrutiny Panel work programme agreed at the Panel meeting on 11 March 2014.
- 1.2 All working parties/task and finish groups (TFGs) were requested through their chairmen to produce annual reports highlighting the key activities they undertook during 2013/14. The information collated helped to produce the Annual Overview & Scrutiny Report to Council. This is reported in more detail elsewhere in the agenda.
- 1.3 The Panel Chairman received and gave consent to the Councillor request to propose a scrutiny review project for consideration by the Panel at this meeting. Again this issue is reported in more detail elsewhere on the agenda.

2.0 Notice of Request for Future Agenda Items

- 2.1 At the meeting of the OSP on 14 January 2014, Members requested that officers bring to the Panel the updated "Housing Strategy Action Plan" in order to offer suggestions for consideration by Cabinet before the Plan is adopted. This request was in response to an offer by Councillor D. Green, Cabinet Member for Housing & Planning Services to involve scrutiny in a pre-decision review of the Plan. The report for the item is not yet ready and will be shared with the Panel at a future meeting.
- 2.2 A request has been included in the agenda for the Panel to consider whether they can set up a working party/TFG to review the role of dual hatted Councillors in the planning decision making process at both Parish/Town Council and District Council levels. This issue is covered elsewhere in the agenda.

3.0 The Work Programme Table

3.1 The table is sub-divided in order to illustrate the suggested nature of the work involved:

- a) **Standing Working Party /Task & Finish Group** – a formal sub-committee which will report its findings back to the Panel for recommendation onto the executive.
- b) **Presentations** – these are presentations to the Panel that will allow the Panel to consider whether any further work should be undertaken and a specific item included in the Panel’s work programme.
- c) **Status to be determined** – possible additions to the work programme. The Panel will need to decide whether to undertake work on them, and if so, how that work will be organised.

Table 1 – OSP Work Programme for 2013/14

Issue	Composition/ Members	Lead Officer	Comment	Status
Date of Establishment 01.10.09 Community Safety Partnership Working Party	Cllr Campbell (Chairman) Cllr Cohen Cllr Coleman- Cooke Cllr K. Gregory Cllr Huxley Cllr King Cllr Moore Cllr D. Saunders	Martyn Cassell; Jessica Bailey	The Working Party met on 3 March 2014 to consider among other issues the draft Community Safety Partnership Plan for 2014/15. Members recommended the draft Plan or 2014/15 to the Panel. The Kent Police representative agreed to make a presentation at a Members’ Briefing on the pending re-organisation of the Kent Police.	On going
Date of Establishment: 28.05.08 Corporate Performance Review Working Party	Cllr Gideon (Chairman) Cllr Campbell Cllr Gibson Cllr I. Gregory Cllr Grove vacant seat (TIG)	Sarah Martin; Adrian Halse	The Group will be meeting on 28 April 2014 to consider the briefing on the timeline for producing a consolidated TDC asset register. The Group will also consider the Peer Review Report – Findings and TDC Responses.	On going
Date of Establishment: 29.05.12 Electoral Registration Process Review Working Party	Cllr Cohen Cllr Gibson Cllr K. Gregory Cllr Hibbert Cllr Hornus	Glenn Back; Mark Avis	Members received and agreed a communication strategy for the local implementation of the Individual Electoral Registration (IER).	On going

Issue	Composition/ Members	Lead Officer	Comment	Status
Date of Establishment: 14.01.14 QEQM Hospital A & E Task & Finish Group	Cllr Dwyer Cllr K. Gregory Cllr Harrison Cllr Hornus Cllr King Cllr P. Moore Cllr Wright	Madeline Homer; Penny Button	The sub-group met for their first meeting on 10 March 2014 to consider the draft terms of reference attached as Annex 2 to the report. They agreed a work programme. They identified key stakeholders to be invited to a future meeting to provide comments regarding the subject under review.	On going
Date of Establishment: 23.04.13 TDC Artefacts Management Review Task & Finish Group	Cllr King (Chairman) Cllr K. Gregory Cllr Hibbert Cllr M. Tomlinson Cllr Watkins Vacant seat (TIG) Mr T. Ovenden (Co-optee)	Kate Wilson; Madeline Homer	The group met on 27 January 2014. Members highlighted the need for additional resources to be allocated to the work of the Margate Museum. They agreed to support an application by Council to the Heritage Lottery Fund and then within six months' time; receive an officer report back to the task & finish group on whether the application had been successful or not and agree a way forward.	On going
Date of Establishment 23.04.13 Pleasurama Site Development Review Task & Finish Group	Cllr Hornus (Chairman) Cllr Binks Cllr Campbell Cllr Driver Cllr Harrison Cllr Marson Cllr Nicholson Vacant seat (TIG)	Mark Seed; Harvey Patterson	The Group met on 31 January 2014. They forwarded their recommendations to OSP. The Panel then adopted the recommendations to Cabinet. Cabinet agreed the recommendations on 20 February 2014. The TFG was de-commissioned on 11 March.	Decommissioned
Date of Establishment 29.07.13 Transeuropa Debt Review Task & Finish Group	Cllr Gideon (Chairman) Cllr Campbell Cllr Cohen Cllr K. Gregory Cllr Harrison	Mark Seed; Sarah Martin	The Sub-Group met on 20 January 2014 and made recommendations to the OSP as is reported elsewhere in the agenda. The Panel	Decommissioned

Issue	Composition/ Members	Lead Officer	Comment	Status
	Cllr Nicholson Cllr D. Saunders Vacant (I) Vacant (UKIP)		forwarded the recommendations to Cabinet and Cabinet largely agreed the Panel recommendations on 3 April 2014. The TFG was de-commissioned on 11 March.	
Presentations				
13/14 Presentations by Portfolio Holders and Corporate Services Managers	N/A	All Portfolio Holders and Corporate Services Managers		
Watching Brief Items				
Pleasurama Site Development Review – Executive Decision Implementation	OSP	Mark Seed Harvey Patterson	The OSP agreed to keep a watching brief on the issue as Cabinet implemented the decision agreed on 20 February 2014	OSP keeping a watching brief on the issue
Status to be determined				
None	N/A	N/A	N/A	N/A

4.0 Corporate Implications

4.1 Financial

4.1.1 There are no financial implications arising directly from this report.

4.2 Legal

4.2.1 There are no legal issues arising directly from this report.

4.3 Corporate

4.3.1 The work programme should help to deliver effective scrutiny. An active Scrutiny programme is part of good governance and will, ultimately underpin the Council's use of resources assessment.

4.3.2 The Working Parties / Task and Finish Groups assist the work of scrutiny as they carry-out an in-depth study of any issue referred to the groups under their terms of reference.

4.4. Equalities

4.4.1 None directly but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.

5.0 Recommendation

5.1 That Members note the Work Programme report.

6.0 Decision Making Process

6.1 Any decisions on the work programme can be taken by the Panel.

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Annex List

None	N/A
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Background Papers

Title	Details of where to access copy
None	None

Corporate Consultation Undertaken

Finance	Sarah Martin, Financial Services Manager
Legal	Harvey Patterson, Corporate & Regulatory Services Manager